

## **Registration 2017-18**

This year we have a few changes regarding registration. Carefully read the instructions below. Thank you!

Instructions for registration:

1. Items you will need:
  - a. Proof of residency (see #2 below)
  - b. Money (Total: \$50.00, unless outstanding fees are owed)
    - Locker Fee = \$15.00
    - Parking Fee = \$20.00 (**all** students purchasing a parking space **must** provide a driver's license and verification of insurance, no exceptions)
    - Student I.D.'s = \$15.00 (Student I.D.'s are needed for admission to dances, school sponsored events (where student discounts or free admission are allowed), and to be eligible to participate in our Fun Day at the end of the school year).
  - c. Supplies for your locker (optional)
2. Before entering for registration, **all** households **must** provide proof of residency (**providing proof of residency is mandatory each year - no exceptions**). **All** parents/students registering must provide proof of residency. We accept any combination of the documents listed below:
  - a. Current power bill (preferred)
  - b. Current gas bill
  - c. Current water bill
  - d. Current lease agreement or mortgage statement
3. ***If any outstanding fees are owed, they must also be paid before proceeding to the next steps.***
4. After providing proof of residency to our staff at the Annex Building doors (**Main building is closed**), proceed to the first classroom on the right side of the hallway to complete Infosnap.
5. When infosnap has been completed, proceed to the next room on the right side of the hallway to purchase a locker.
6. After purchasing a locker, proceed to the middle school science lab to purchase a parking space (seniors, juniors, and sophomores only).
7. After purchasing parking, proceed to the next room on the right side of the hallway to pick up your schedule.
8. Deposit any supplies you have in your locker (if located in Annex Building - main building is closed).
9. Exit via the side door in downstairs Annex building next to Art room (do not come back through the front entrance).

***\*Be sure to see the Registration Flyer for dates and times.***